



Grants to Charities and Organisations

# Active Travel Grant Programme

Guidance for Applicants

## Introduction to the Motability Foundation

At the Motability Foundation we fund, support, research and innovate to help all disabled people make the journeys they choose.

In 2022 we launched six new grant programmes to provide even more support to other charities and organisations in areas where our research and insight has shown opportunities to have the greatest impact for disabled people.

We are using £50million of the donation we received in 2021 to expand our support for charities and other organisations during the next financial years ending March 2025.

Our grant programmes have been designed to provide even more support to other charities and organisations. We award grants to charities and organisations who provide different types of transport, or work towards making transport accessible.

They help to address the challenges that disabled people face accessing transport right now, while we continue our own research and innovation work into longer-term solutions to make all transport accessible.

For more information about our grant programmes, visit our [website](#).

## About this programme

Through this grant programme we hope to help charities and organisations to make an immediate impact by awarding funding to develop, expand and improve active travel options for disabled people.

‘Active travel’ is defined as all modes of travel that allow people to get around under one’s own steam – whether by walking, cycling, push scooters, or use of wheelchairs and other mobility aids. Active travel includes travel for commuting or leisure but does not include competitive or social sport.

Through an extensive programme of research and engagement the Motability Foundation has identified four Routes to Impact in the Active Travel sector which we are seeking to support with grant funding. The framework below identifies these **Routes to Impact**, and outlines how improvements in these areas can benefit disabled people.

# Active Travel Grant Programme Routes to Impact

## Problem statement

Disabled people are excluded from Active Travel (AT) opportunities due to poor consultation and lack of well-designed systems, solutions and provisions that work for a wide range of disabilities and lived experiences.

Routes to Impact	Raise Awareness	Improved vehicle and equipment supply	Increase travel confidence and safety	Shape best practice
<b>Challenges</b>	<p>Lack of understanding and awareness of the needs of disabled people</p> <p>Lack of knowledge of local services, products</p>	<p>Supply of AT equipment for disabled people is piecemeal and expensive</p>	<p>Low levels of confidence amongst disabled people to take AT journeys safely</p>	<p>Need for more AT transport services providing personalised, integrated support</p>
<b>Inputs</b>	<p>Grant funding towards awareness raising and trialling opportunities</p>	<p>Grant funding towards leasing or buying AT equipment</p>	<p>Funding initiatives to influence travel confidence</p>	<p>Funding to support best practice interventions to continue/scale up</p>
<b>Example outputs</b>	<p>Grant funding provided towards awareness raising and trialling opportunities</p>	<p>Grant funding provided towards leasing or buying AT equipment</p>	<p>Initiatives funded to influence travel confidence (e.g training to remember key AT journey points / skills to understand road signs / decision making at critical points in journey)</p>	<p>Knowledge products / knowledge sharing platforms created</p> <p>Improved standards and quality assurance systems</p>
<b>Intermediate outcomes</b>	<p>Improved access to and utilisation of knowledge by large numbers of sector relevant services and users</p> <p>Improved awareness amongst disabled people of AT opportunities</p>	<p>Strengthened vehicle management and strategic capacity</p>	<p>Improved familiarity with AT routes or cycle equipment</p>	<p>Improvement of technology Improved coordination of services between service providers</p>
<b>Outcomes</b>	<p>Improved understanding and awareness amongst Policymakers, LA's and technology providers of the diverse needs of disabled people, accessible local services people that informs design and implementation of new products/services</p>	<p>Increased supply and access to vehicle and AT equipment at lower cost including efficient and green options</p>	<p>Improved confidence in travelling alone</p>	<p>Improved provision of personalised AT transport services and integrated support</p>

## Impact



The above diagram explains the Motability Foundation's key outcomes of the Active Travel Grant Programme. For further details about the impact we want to achieve for disabled people please see below.

We believe that targeted support in these areas has the greatest chance of delivering meaningful change for disabled people, and supporting the Motability Foundation's key outcomes of:

- **Access** – Increased ability to access people and places using transport
- **Choice and Control** – Improved independence and control to make decisions
- **Connect** – Increased social connections and relationships
- **Education** – Increased ability to access education and training
- **Work** – Increased ability to work and pursue a career
- **Wellbeing** – Improved sense of health and wellbeing

These Routes to Impact have been developed following an extensive programme of research and stakeholder engagement across the sector. Grant-funding available through this programme will focus on these areas. If you are considering submitting an application for funding that seeks to deliver impact in other ways then it is unlikely to be supported.

If you have any questions then please contact a member of the team by emailing [GrantsToOrganisations@motabilityfoundation.org.uk](mailto:GrantsToOrganisations@motabilityfoundation.org.uk)



# What funding is available?



The Motability Foundation is awarding £50 million in Grants to Charities and Organisations during the next financial years ending March 2025. A portion of this has been allocated to the Active Travel Grant Programme.

## Grant Value

- Minimum - £100,000
- Maximum - £4,000,000

## Grant length

- You can apply for one, two or three years' funding in any year of the programme. For example, you could apply for £102,000 in total over three years, which would be £34,000 per annum.

We are pleased to say the final payment date can be beyond 31 March 2025 this can be split over one, two or three years and can be applied for in any year of the programme.

## What can be funded?

- Active travel work which is helping disabled people get from A to B, or active travel as a recreational activity. This does not include competitive or social sport. For example, adapted bikes for disabled people to cycle for personal transport could be considered but adaptive bikes for competitive cycling could not be considered.
- Continuation funding for schemes, programmes and initiatives that already exist, and who provide best practice solutions, but need further support to remain operational or scale up the service they can provide to help more disabled people.
- Staff or volunteer training and costs
- Full cost recovery grants which includes indirect costs
- Local, regional, or national initiatives to increase awareness of active travel and influence its inclusion in transport strategy and policy.

## Priority will be given to organisations who:

- Are looking at other active travel modes outside cycling.
- Have well-established ways of working that make a demonstrable difference to the lives of disabled people.
- Are making both an immediate and longer term impact on the lives of disabled people.
- Are providing solutions to the challenges set out in the routes to impact.
- Can demonstrate that their application takes into account the views and needs of their beneficiaries and they will continue to be involved during the delivery of the work.

# Who can apply?



The Motability Foundation wants to support medium or large charities and organisations with well-established ways of working.

## We ask that Applicant organisations meet the following criteria:

- You are a registered charity or an incorporated not-for-profit organisation identified as being able to deliver impact for disabled people and their transportation needs. This includes incorporated charities, companies limited by guarantee, community benefit societies, or CICs. If your organisation is a different structure outside of those listed here then please contact us before applying.
- You have been active for at least three years.
- You have had an annual income of at least £150,000 per annum over the last three years.
- You hold free reserves equivalent to at least three months of operating costs. Please contact us before applying if you do not hold three months of free reserves. The Motability Foundation will not generally award a Grant to Charities or Organisations holding more than 12 months of operating expenditure in reserves.

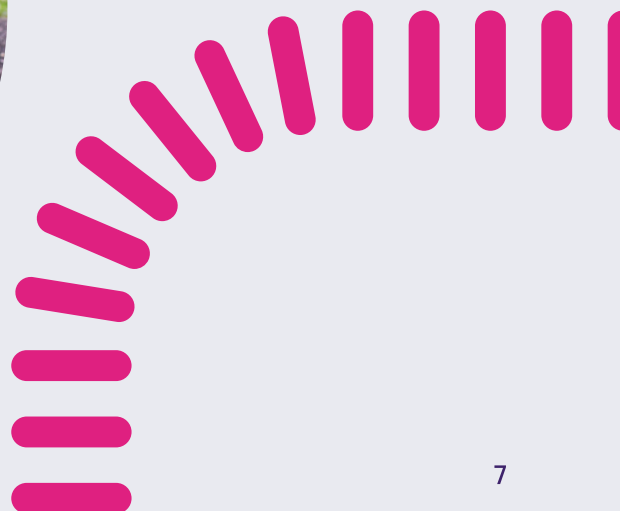




## What cannot be funded?

While the Motability Foundation aims to support as wide a range of applications as possible within this space, there are some things we are not able to award grant-funding for. These include:

- Grants to statutory bodies, hospitals, or health authorities. Grants are also not available to charities and organisations based, or solely working outside of the UK.
- Grants to political pressure groups, or organisations primarily engaged in political activity.
- Grants to projects or services that proselytise a specific ethical or religious belief, and/or charities and organisations that exclude individuals that do not hold a specific ethical or religious belief.
- Construction projects and/or building works.
- Social investment or venture philanthropy.
- Retrospective funding of services or activities.
- Sponsorship for any individual, group, or company.
- Overseas travel.
- Medical care or medical research.
- Applications for activities or services unrelated to transport for disabled people cannot be supported by the Motability Foundation, this includes competitive or social sport.



# How do we assess applications?



The Motability Foundation has a two-stage application process for all Grants to Charities and Organisations.

Our application process is designed to minimise the effort of applying for grant-funding as much as possible, while ensuring that we gather the information we need to make an informed decision.

Once Stage 1 applications are submitted we carry out a number of checks on your application. Further information on this process can be found as part of the **Checks We Carry Out on your application** guidance document published on our Grant Programme website page.

## Decision Timeframe



We aim to respond to all Stage One applications within eight weeks.

A member of our Grants to Charities and Organisations Team will be in touch to inform you about the outcome, and if appropriate issue you with Stage Two Application form. These will ask you to expand on the information provided as part of Stage One, and include requests for additional documentation.

Depending on the size and nature of your application, we may contact you to gather further information, or even to request a visit to your premises. We are keen to work closely with grant applicants to work out how we can best support their needs.

The time taken to assess an application will vary depending on the amount of funding requested. All decisions to award grant-funding are made by dedicated sub-committees, and your application will be tabled at the next available opportunity once checks have been completed. Applications for grant-funding of less than £1 million are assessed by a panel that meets on a monthly basis. Applications for grant-funding of more than £1 million are assessed by a panel that meets quarterly.

Once your Stage Two application is received, a member of our Grants to Charities and Organisations Team will be in touch to let you know when your application is likely to be assessed.



# How to apply

Our Stage One Application form can be found on the Motability Foundation Active Travel Grant Programme website page. The form includes a checklist of our qualification criteria, please ensure that you meet these before submitting your application.

All applications to this programme must be for funding that relates to Active Travel and supporting the transport needs of disabled people.

Please send all completed applications, accompanied by the requested supporting documentation, to [GrantsToOrganisations@motabilityfoundation.org.uk](mailto:GrantsToOrganisations@motabilityfoundation.org.uk)

If you have any questions about the application process, or about the programme more widely, please get in touch using our online form on the Motability Foundation Active Travel Grant Programme website page.

## If you receive a grant

When the Motability Foundation contacts you to let you know that your application has been successful, we will also include a copy of our Standard Grant Agreement for signature. The terms of this agreement can be found on the Motability Foundation's Active Travel Grant Programme website page. Please consider whether you are able to comply with these general terms before applying for a grant, as the Motability Foundation is unable to vary them on a per-grant basis.

As part of your Stage Two application, we will have worked with you to establish a standard set of measures against which we can monitor the grant, and a schedule for reporting back. We want to make the monitoring process as straightforward as possible for all grantees, while also ensuring we collect enough information about the difference you are making for disabled people.

## Reapplication

We ask charities and organisations that have not been successful with their applications to not reapply for a period of three months from the date of our decision. This is to provide you with an opportunity to consider our feedback, and to minimise the potential for wasted resource on all sides.

When thinking about reapplying, you should carefully consider the feedback we provided about why you were not successful this time. It is very unlikely that our decision will be different if you have not made any changes to your application, your charity or organisation.

The Motability Foundation will not generally award concurrent grants to a single organisation. If you are already in receipt of a grant, and believe you can further support the transport needs of disabled people, then please contact the Grant Manager that handled your initial application.



## GrantsToOrganisations @motabilityfoundation.org.uk

More information on Reducing Barriers  
to Driving Grants can be found [here](#)

Motability Foundation, Warwick House, Roydon Road,  
Harlow, Essex, CM19 5PX

[motabilityfoundation.org.uk](https://www.motabilityfoundation.org.uk)

Motability is a Registered Charity in England and Wales  
(no: 299745) and in Scotland (no: SC050642), incorporated by  
Royal Charter. Motability operating as Motability Foundation.

GTO6-0923

